

Mikie Sherrill, Governor  
Dr. Dale G. Caldwell, Lieutenant Governor  
Priya Jain, Commissioner  
Kris Kolluri, President & CEO

TWO GATEWAY  
283-299 MARKET STREET  
NEWARK, NJ 07102-5310  
973-491-7000



June 18, 2026

**Addendum No. 1**

To Whom It May Concern:

**Re: NJ TRANSIT's RFP No.0000241  
Atlantic City Rail Shuttle Service**

The following constitutes Addendum No. 1 and must be acknowledged with each proposal. Prospective proposers are advised of the following clarifications, additions and/or revisions to the above referenced Request for Proposal (RFP):

**1. RFP Pre-Proposal Conference Presentation**

The Pre-Proposal Presentation summarizing information discussed at the Pre-Proposal Conference held on Wednesday, June 17, 2026, is enclosed as Attachment A.

**2. RFP Pre-Proposal Conference Attendance Sheet**

The Attendance Sheet from the Pre-Proposal Conference held on Wednesday, June 17, 2026, is included as Attachment B.

This concludes Addendum No. 1. An authorized representative of your organization shall acknowledge receipt of this Addendum on the "Addenda Acknowledgement Form" in the space provided in Bid Express. Failure to acknowledge receipt of all Addenda may cause the rejection of the Proposal as non-responsive.

Sincerely,

A handwritten signature in cursive script that reads 'Egonzales'.

Evelyn Gonzales  
Senior Contract Specialist  
Procurement Department

**ADDENDUM NO. 1**

**ATTACHMENT A**

**REQUEST FOR PROPOSAL NO. 0000241**

**ATLANTIC CITY RAIL SHUTTLE SERVICE**

**PRE-PROPOSAL CONFERENCE PRESENTATION**

**NJ TRANSIT**  
**Request for Proposal 0000241**  
**Atlantic City Rail Shuttle Service**

**Pre-Proposal Conference**  
**Wednesday, June 17, 2026**

**Presenter: Evelyn Gonzales**

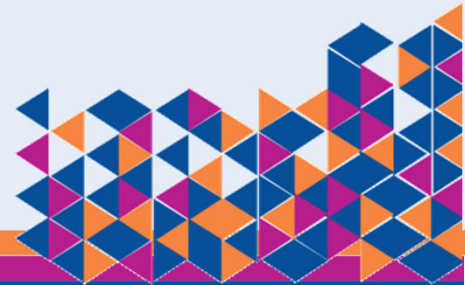
# Pre-Proposal Conference Agenda

- Introduction
- Proposal Process & Requirements
- SBE/DVOB Goal Assignment and SBE/DVOB Program Compliance Requirements
- Project Overview & Technical Requirements
- Question and Answer Session



# Key Dates

Requests for Information/Questions Due	6/23/2026 4:00PM
Technical and Cost Proposals Due	07/14/2026 11:00AM
Site Visits	07/21/2026
Oral Presentations	Week of 8/3/2026
Negotiations	Week of 8/24/2026
Contract Award	December 2026



# RFP Overview

- NJ TRANSIT is seeking proposals from a firm who is a qualified Carrier to provide regular route local bus services in the Atlantic County, New Jersey area. The Carrier must demonstrate knowledge of NJ TRANSIT's business and must have experience in performing the local route services.
- The anticipated duration of the contract is sixty (60) months.



# Obtaining RFP Documents

- This project is being proposed by use of an electronic bidding process. Electronic bidding information is available on NJTRANSIT's electronic bidding website: <https://bidexpress.com>.
- Registration is required to access the Bid Documents. **Proposers need to apply for a digital ID at least seven (7) business days prior to the Proposal Due Date.**
- General navigation (registering, setting up to bid/propose electronically, and solicitation review) of [www.bidexpress.com](http://www.bidexpress.com) prior to actual selection of a solicitation for bidding/proposing is FREE. There are no costs for submitting a bid/proposal.
- Bid Express Customer Support
  - Tel: (888) 352-2439
  - Email: [bidexpress.support@infotechinc.com](mailto:bidexpress.support@infotechinc.com)



# Communications

- Communications regarding this Request for Proposal are to be conducted through NJ TRANSIT's Procurement Department only.
- The only exception to this is SBE/DVOB related questions, in which Proposers may reach out to the respective representatives for guidance. We request that you CC' the Procurement Representative if you are reaching out via E-mail to the Office of Business Development.
- All other contacts are considered improper and are prohibited. Violation of this prohibition may cause for removal of a proposer from consideration for award of this contract.





# Communications (cont'd)

- Proposers are also advised that any discussions held during this meeting are considered informal and are not binding. The only means for modifying the RFP is through a formal written Addendum. Therefore, any inquiries or requests for clarification must be submitted in writing.
- Any response NJ TRANSIT elects to make will be made by a written Addendum and sent to all listed plan holders.
- A copy of this presentation will be included in a future Addendum.



# Requests for Information

- Any inquiries or requests for clarification must be submitted in the space provided in the electronic proposal file on NJ TRANSIT's electronic bidding website, [www.bidexpress.com](http://www.bidexpress.com) on or before **4:00 PM EST Tuesday, June 23, 2026**. Proposers may submit more than one question within the same Q&A textbox on the electronic bidding website.
- **NJ TRANSIT will not accommodate any requests for clarification, exceptions, or proposed modifications after the submission of the Proposal.**



# Request for Information (cont'd)

- **The Proposer shall also carefully review NJ TRANSIT Operating Motor Bus Passenger Service Agreement (Exhibit 1).** The Proposer must identify and submit any questions, requests for clarifications, exceptions or proposed modifications to the Agreement, with suggested changes to the Agreement and the reasons(s) therefore, during the Request for Information period.
- Redlined documents with clarifications, exceptions or proposed modifications to the Agreement may be submitted in email to [EGonzales@njtransit.com](mailto:EGonzales@njtransit.com) within the RFI period.



# Addendum Acknowledgement

- Any response that NJ TRANSIT may choose to make will be by a written Addendum to the RFP and sent to all listed holders of the RFP Package on Bid Express prior to the receipt of Proposals.
- NJ TRANSIT will not be bound by any informal explanation, clarification, or interpretation, oral or written, by whoever made, that is not incorporated into an addendum to the RFP.
- **Proposers must acknowledge receipt of all Addenda on the “Addenda Acknowledgement Form” in the space provided in the electronic bidding file. Failure to acknowledge receipt of all Addenda may cause the rejection of the Proposal as non-responsive.**



# Insurance Requirements

- It is the responsibility of the Carrier to meet the insurance requirement specified in the Motor Bus Passenger Service Agreement (Exhibit 1) of the RFP.
- All requests for insurance waivers must be made during the Request for Information period.
- **NJ TRANSIT will not accommodate any requests for clarifications, exceptions, proposed modifications or insurance waivers after the submission of the Technical Proposal. Below is some of the required Insurance Coverage:**
  - **Commercial General Liability - \$10M**
  - **Commercial Automobile Liability- \$5M**
  - **Workers Compensation – \$1M/\$1M/\$1M**
  - **Security and Privacy Liability (Cyber) - \$5M**



# Proposal Due Date

- Bid Express is the only platform and method to submit a proposal for this project. NJ TRANSIT will not accept any hard copies or emailed proposals.
- In order to submit a proposal, firms must have a digital ID, which is available through Bid Express. Digital IDs can take up to seven (7) business days to obtain. Please plan accordingly. **There are no fees associated with submitting a proposal.**
- **Firms will be fully responsible for the delivery of their proposals. Late submissions may not be considered.**



# Proposal Due Date (Con't)

- Proposers may submit their proposal as early as possible, as proposals are held at Bid Express, until the receipt of the proposal due date. Proposers may resubmit their proposals as many times as needed, however only the most recent proposal submission is valid.
- To increase download speeds of submitted proposals, a proposal(s) has a total MAXIMUM upload limit of 70MB. Each upload line has a maximum limit of 10 MB.
- Proposers must submit their technical and cost proposals via Bid Express [www.bidexpress.com](http://www.bidexpress.com), on or before but no later than **11:00 AM EST, Tuesday July 14, 2026.**



# Technical and Cost Proposal Submittal

- Technical Proposal:
  - Any attachments that Proposers are being asked to provide about their organization must be completed and uploaded to the Bid Express website, [www.bidexpress.com](http://www.bidexpress.com), unless otherwise stated, on the scheduled Proposal Due Date as specified in **Attachment D** (subject to change by Addenda).
  - Technical Proposals shall follow the format outlined in **Attachment B**.
  - Partially completed SBE/DVOB Forms (without dollar values) must be included with Technical Proposals – SBE/DVOB Forms. Proposers must refer to the RFP attachment titled “**SBE/DVOB Requirements**” to find forms and instructions on how to complete them.
- Cost Proposal:
  - The Cost Proposal must be completed on the Excel file included as Attachment E to the RFP.
  - Include the fully completed SBE/DVOB forms (with dollar values) with the Cost Proposal.





# Technical and Cost Proposal Submittal

- Carrier Certifications and affidavits should be submitted and comply with Section III, G “Proposer’s Certifications” of the RFP and they are to be submitted in the electronic bidding file or within the time frame specified in the RFP under this solicitation.
- All required Proposer Certifications Forms are listed in the RFP Documents and are available in the electronic bidding file.
- Technical and Cost Proposals shall be valid for the period of time it takes to negotiate and execute an agreement with the successful firm. Said period of time is not expected to exceed six (6) months from the date of proposal receipt.
- Proposers are requested to begin each file name with RFP Number, name of firm and include content description or Attachment Number, if applicable. (For example, RFP No. 0000241 – Firm ABC – Technical Proposal).



# Proposal Evaluation

- Written Technical Proposals will be evaluated and ranked against the technical evaluation criteria enumerated in Attachment A of the RFP.
- The written Technical Proposal score shall constitute 70% of the total evaluation score and the Cost Proposal will constitute 30% of the total evaluation score.
- Proposers must achieve a minimum of 75 out of 100 points available, on their technical proposal, in order to have their Cost Proposal evaluated. Please refer to **Attachment D** for detailed Scoring Requirements
- Reference checks will be performed for each Carrier/team deemed within the competitive range. Reference checks will not be scored per se, they will be used to validate information in the Technical Proposals.



# Proposal Opening

- In consideration of the health, safety, and welfare of the agency employees and the bidding community alike, the public proposal opening for RFP No. 0000241 Atlantic City Rail Shuttle Service, which is scheduled for July 14, 2026, at 11:00 AM will be by CONFERENCE CALL ONLY. Conference call details are as follows:
  - Dial-in Number: 1-862-294-4371
  - Conference ID: 726 838 598#



# Site Visit

- NJ TRANSIT's Technical Evaluation Committee (TEC) is scheduled to visit the proposed site(s) submitted by each Proposer for the operation and/or maintenance of the vehicles assigned to the service.
- Site Visits are tentatively scheduled to be held on July 21, 2026.
- Representatives of your company are urged to be on-site to answer any questions the TEC members may have regarding the maintenance and operation with respect to the proposed service.



# Oral Presentations

- Oral Presentations are tentatively scheduled to be held on or about the **week of August 3, 2026**.
- NJ TRANSIT will not hold any in-person meetings for the oral presentations. The oral presentations will be conducted utilizing a telephone and video conference via Microsoft Teams and instructions will be provided to the invitees. The oral presentation period will be scheduled for a maximum of two (2) hour for each Proposer.
- Oral presentations shall be made before the TEC members, who may ask questions regarding the Technical Proposal, maintenance of the vehicles, operations of routes, scheduling, and any other pertinent topics related to the Technical Proposal or RFP process.



# Oral Presentations (Con't)

- Proposers are strongly urged to have representatives from the various aspects of the Operations and Maintenance sections of the company present to answer questions asked by the TEC members.
- The Technical Evaluation Committee (TEC) will use the Oral Presentations, to confirm and/or reassess its understanding of the written Technical Proposals and incorporate that information into its evaluation by revising the written technical evaluation scores accordingly.



# Negotiations and Award

- NJ TRANSIT will enter into negotiations with the highest ranked firm to reach an agreement on scope of services and fees.
- NJ TRANSIT considers all elements of the Proposer's proposal subject to negotiations.
- Once negotiations have been completed, a recommendation for award of the contract(s) will be made to the Proposer(s) whose proposal is determined to be the most advantageous and provides the best value to NJ TRANSIT.



# OFFICE OF BUSINESS DEVELOPMENT (OBD)

## **Small Business Enterprise (SBE)/Disabled Veteran- Owned Business (DVOB) Assigned Goal and SBE/DVOB Program Compliance Requirements**

Wilhelmenia Anderson  
Sr. Business Development Specialist

[Weanderson@njtransit.com](mailto:Weanderson@njtransit.com)





# OBD AGENDA

- Introduction
- Bidder/Proposer's Process & Requirements
- SBE/DVOB Goal Assignment and SBE/DVOB Program Compliance Requirements
- Project Overview & Technical Requirements
- Question and Answer Session



# OBD's ROLE

- Administer NJ TRANSIT's DBE and SBE/DVOB programs in accordance with the Federal and State requirements.
- Provide guidance and direction to potential Bidders/Proposers, NJ TRANSIT's project team, and DBE and SBE/DVOB firms.
- Answer questions, issues, or concerns regarding DBE and SBE/DVOB requirements of the contract and meeting the assigned contract goal.
- Conduct DBE and SBE/DVOB Program fraud and compliance review of bid/proposal submission. OBD shall contact the Bidder/Proposer and each DBE and SBE/DVOB, and Non-DBE and Non-SBE/DVOB firm you listed to ensure they were contacted, negotiated with, and confirm that they will perform/supply on this project.



# SBE/DVOB Goal Assignment

- As an aid in meeting NJ TRANSIT'S commitment to its Small Business Enterprise (SBE)/Disabled Veteran-Owned Business (DVOB) Program, NJ TRANSIT has assigned a **Two Percent (02%) SBE/DVOB Category 03 Goal** on the gross sum amount of the IFB/RFP or contract.
- The State of New Jersey Department of Treasury, Division of Revenue provides a searchable directory of all registered and approved SBE/DVOB firms on the NJ Selective Assistance Vendor Information (NJSAVI) website:  
[https://www20.state.nj.us/TYTR\\_SAVI/vendorSearch.jsp](https://www20.state.nj.us/TYTR_SAVI/vendorSearch.jsp)



# SBE/DVOB Program Compliance Requirements

- **Note:** The assigned SBE/DVOB goal can be satisfied by using any combination of SBE or DVOB firms from the NJ SBE and DVOB business directory. However, a subcontractor, subconsultant or supplier having both a SBE and DVOB certification may only be counted once, either towards a SBE or DVOB goal of a contract, but not towards both at the same time.
- The mandatory Forms are the **Form A, Form A1, Form A2**, and a **copy of the SBE's and/or DVOB's Vendor Profile page** from the SBE/DVOB Business Directory called the Selected Assistance Vendor Information (SAVI). A **Form B, if applicable**, shall also be submitted for each SBE and/or DVOB listed on Form A to meet the assigned goal.
- **All required SBE/DVOB forms and printouts of SBE or DVOB Vendor Profile pages shall be submitted by the Bidder/Proposer with their Bid/Cost Proposal or within five (5) calendar days of the Bid/Cost Proposal due date.** Bidders/Proposers are requested to review carefully and complete the forms entirely, with no blank fields.
- Failure to submit all mandatory SBE/DVOB documentation **within five (5) calendar days after the Bid/Cost Proposal due date** shall result in a rejection of the Bid as non-responsible.



# SBE/DVOB Program Update

- Effective March 11, 2020, Contractor's cannot accept a SBE or DVOB's Certification Letter as sole evidence that its SBE or DVOB status is current/valid.
- You must check the SBE/DVOB Business Directory (SAVI) at [https://www20.state.nj.us/TYTR\\_SAVI/vendorSearch.jsp](https://www20.state.nj.us/TYTR_SAVI/vendorSearch.jsp) click on the firm's name to view the Vendor Information page and the SBE and/or DVOB designation located in the Vendor box at the top of the page. You must print this page and submit with all other required SBE/DVOB forms.
- A firm must be SBE or DVOB certified by the Bid/Cost Proposal due date for SBE/DVOB credit toward the contract's assigned SBE/DVOB goal. Firms pending certification will not count toward meeting the assigned goal.
- For technical guidance and/or assistance identifying SBE and/or DVOB firms in the business directory (SAVI) you may contact OBD representative identified in the Instruction to Bidders/Proposers within the IFB/RFP package.





## Vendor Search

### Search

Vendor ID	<input type="text"/>	
Business Name	<input type="text"/>	
Alternative Business Name	<input type="text"/>	
Business Address	<input type="text"/>	
City	<input type="text"/>	
State/County	<div>Any State</div> <div>AL - Alabama</div> <div>AK - Alaska</div>	<div>Any</div> <div>1 - Atlantic</div> <div>2 - Bergen</div>
Zip	<input type="text"/>	Phone <input type="text"/>
Designation	<div>Any</div> <div>SBE</div> <div>MBE</div>	<div>Or</div> <div>▼</div>
Gross Sales	<div>Select Gross Sales</div> <div>1 - Cat1 (under \$500,000)</div> <div>2 - Cat2 (from \$500,000+ to \$5M)</div> <div>3 - Cat3 (Under \$12M or Fed. Std.)</div>	

### Commodity Code

[Commodity](#)

Any

[Craft](#)

Any

☒ View ☐ Download

Search Results ▼

☐ Text file delimited by

Download

☐ Microsoft Excel

☐ Microsoft Word

☐ Label Format

[search](#)

### Search Result

20 lines per page (max 100)

### No Matching Vendors Found

Designation	Business Name	Business Address	Contact	Phone / Fax	Email	Website
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# NJSAVI Vendor Information Page

- You must check the SBE/DVOB Business Directory (NJSAVI)  
[https://www20.state.nj.us/TYTR\\_SAVI/vendorSearch.jsp](https://www20.state.nj.us/TYTR_SAVI/vendorSearch.jsp) click on the firm's name to view the Vendor Information page and the SBE and/or DVOB designation located in the Vendor box at the top of the page. Print this SBE/DVOB's Vendor profile page and submit with your proposal.
- For technical guidance and/or assistance identifying SBE and/or DVOB firms in the business directory (NJSAVI), you may contact the Office of Business Development (OBD) representative identified in the Instruction to Bidder/Proposer within the IFB/RFP package.

njhome | business | government | state services A to Z | departments

**THE STATE OF NEW JERSEY**  
Department of the Treasury  
Division of Revenue

**new jersey selective assistance vendor information**

[Help](#) / [Logout](#) / [NJ DMWBD Home](#) / [NJ SAVI Home](#)

### Vendor Information

**SAMPLE NJSAVI VENDOR INFORMATION PAGE**

[business service](#)  
[contract](#)  
[search](#)

**Vendor**

Business Name -

Alternative Business Name -

Designation - SBE DVOB **Must state SBE and/or DVOB**

Principal Owner -

**Business Address**

**Mailing Address**

**Other Certificates -**

**Business Information**

Major field of operation - Electrical Power Distribution Maintenance and Testing.

Gross Sales - Cat1 & Cat4 (G & S/Const Comb)

**Contact Information**

Name -

Position - Owner

Primary Phone -

Secondary Phone -

Fax -

Email -

Website -

[contact us](#) | [privacy notice](#) | [legal statement](#) | [accessibility statement](#)

# SBE/DVOB Form A

## SBE and/or DVOB Utilization

FORM TO BE FILLED OUT ENTIRELY

NJ TRANSIT – SBE / DVOB FORM A  
Small Business Enterprise (SBE) and/or Disabled Veteran Owned Business (DVOB) Utilization

NJT Contract Number: \_\_\_\_\_ Assigned SBE /DVOB Goal (%): \_\_\_\_\_ Contract Value (\$): \_\_\_\_\_

NJT Contract Specialist: \_\_\_\_\_ Prime Contractor's Liaison Officer: \_\_\_\_\_ Project Title: \_\_\_\_\_ Project County: \_\_\_\_\_

**\*\* The assigned SBE/DVOB goal can be satisfied by using any combination of SBE or DVOB firms from the NJ SBE and DVOB business directory \*\***

NAME AND ADDRESS OF SBE AND/OR DVOB SUB(S)	IS SUB or VENDOR/SUPPLIER SBE OR DVOB IN NJ SAVI DIRECTORY? <small>Please indicate their Category</small>		SCOPE OF WORK TO BE PERFORMED <small>Detailed scope of work required. One- or two-word descriptions are NOT PERMISSIBLE.</small>	DOLLAR AMOUNT OF SUB-CONTRACTOR WORK	SUB-CONTRACT PERCENT
	SBE Category	DVOB Category		\$	%
	SBE Category	DVOB Category		\$	%
	SBE Category	DVOB Category		\$	%
<small>Note: Bidder must write None for Name of SBE/DVOB, \$0, and %0 when not utilizing SBE/DVOB subs. The word N/A or Not Applicable is NOT PERMISSIBLE.</small>			<small>For SBE/DVOB suppliers, show original subcontract value multiplied by 60% (\$2,000*60%=\$1200). For SBE/DVOB portion of work, subtract Non-SBE/DVOB portion of work from original subcontract value.</small>	TOTALS	\$ %

The undersigned will enter into a formal agreement with the SBE(s) and/or DVOB(s) listed in this schedule conditioned upon execution of a contract with NJ TRANSIT for the above referenced project. SBE and/or DVOB status must be valid at the time of the Bid Opening. The undersigned understands that removal/replacement of the SBE(s) and/or DVOB(s) listed is NOT PERMISSIBLE for any reason (pre or post-award), without first submitting a written request to the Office of Business Development (OBD) and receiving WRITTEN APPROVAL from OBD. Failure to obtain written approval shall result in the breach of the contract and subject to corrective action to be determined by NJ TRANSIT.

The SBE/DVOB status of the firms listed were verified on the State of NJ Business Directory (SAVI) website. The Certification Profile(s) for each firm listed does indicate 'SBE' and/or 'DVOB' next to the firm's name. The Certification Profile(s) were printed from the Business Directory website and are enclosed with this form as per the requirements of the bid/proposal.

Authorized Signature: \_\_\_\_\_ Company Name: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_ Fed Tax ID #: \_\_\_\_\_

Company Phone #: \_\_\_\_\_ Company Address: \_\_\_\_\_ Date Signed: \_\_\_\_\_

TO ADD SUBS, MAKE COPIES TO USE AS ADDITIONAL FORMS

NJ Transit Form A

July 1, 2023

- Proposer must complete the entire form with no blank fields.
- List all SBE and/or DVOB firms, including vendors, suppliers that will work on the project. Please note that SBE/DVOB credit varies if the supplier is a manufacturer, regular dealer, or broker.
- Provide detailed description of the SBE/DVOB's Scope of Work. One or two worded descriptions are not acceptable.
- Bidders/Proposers cannot remove SBE and/or DVOB(s) listed on their Form A after submission of the Proposal without written request to NJ Transit and receiving written approval from NJ Transit granting the removal.
- If a Non-SBE and/or Non-DVOB sub will also use a SBE and/or DVOB sub(s)/supplier(s), the Bidder/Proposer must list the SBE and/or DVOB firm on the Form A and in parenthesis must put the name of the Non-SBE and/or Non-DVOB subcontractor it is working under.
- If you are a SBE and/or DVOB Bidder/Proposer, you must identify each SBE and/or DVOB that will perform on this project on the Form A.





# SBE/DVOB Form A-1 (Pg.1)

## Contractor Solicitation & Contractor Information Log

MANDATORY FORM: COMPLETE ENTIRELY

NJT SBE/DVOB Form A1 (State)

### CONTRACTOR SOLICITATION & CONTRACTOR INFORMATION LOG - FORM A1

NJT Contract #: \_\_\_\_\_ Project Title: \_\_\_\_\_ Prime Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Complete the information below for Bidder(s)/Proposer(s)/Prime(s) working on this project. Use Page 2 for all subcontractors/subconsultants

	Bidder/Proposer/Prime	Bidder/Proposer/Prime	Bidder/Proposer/Prime
Company's Full Name			
Company's Business Address			
City			
State			
Zip			
County			
Phone# and Extension			
Fax #			
E-mail			
Owner Name			
Date Business Established			
Certification Status: SBE, DVOB or Neither (Please indicate all that apply)			
SBE/DVOB Category: 1, 2, 3, and/or 4, 5, 6 (Please indicate all that apply)			
Original SBE Certification Date			
Original DVOB Certification Date			
Ethnicity			
Gender			
Federal Tax ID # / SSN #			
Primary NAICS Code:			

Page 1 of 2

To Add Subs Use Additional Forms

NJT SBE/DVOB Form A1 (State) July 1, 2023

- Bidder/Proposer shall complete Column 1. If Bidder/Proposer is a Joint or multiple venture, then you must complete Column(s) 2 and/or 3 as applicable and answer all required questions concerning the company contact information, ownership details, SBE and/or DVOB certification status, and the firm's Primary NAICS code.



# SBE/DVOB Form A-1 (Pg.2)

## Bidder/Proposer Solicitation & Contractor Information Log

MANDATORY FORM: COMPLETE ENTIRELY

NJT SBE/DVOB Form A1 (State)

### BIDDER/PROPOSER SOLICITATION & CONTRACTOR INFORMATION LOG - FORM A1

NJT Contract #: \_\_\_\_\_ Project Title: \_\_\_\_\_ Prime Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

COMPLETE THE INFORMATION BELOW FOR "ALL" FIRMS, INCLUDING SUPPLIERS SOLICITED, INCLUDING THOSE THAT WILL & WILL NOT WORK ON THIS PROJECT.

	Subcontractor/Subconsultant	Subcontractor/Subconsultant	Subcontractor/Subconsultant
Company's Full Name			
Company's Business Address			
City			
State			
Zip			
County			
Phone # and Extension			
Fax #			
Cell Phone #			
E-mail			
Owner Name			
Date Business Established			
Certification Status: SBE, DVOB or Neither (Please indicate all that apply)			
SBE/DVOB Category: 1, 2, 3, and/or 4, 5, 6 (Please indicate all that apply)			
Original SBE Certification Date			
Original DVOB Certification Date			
Ethnicity			
Gender			
Federal Tax ID # / SSN #			
Primary NAICS Code:			

Page 2 of 2

To Add Subs Use Additional Forms

NJT SBE/DVOB Form A1 (State) July 1, 2023

- This is the Bidder's/Proposer's solicitation list and shall identify all SBE, DVOB, Non-SBE and Non-DVOB firms solicited.
- List all firms solicited, (regardless if they were successful or not), including suppliers, to perform or provide materials/equipment on this project.
- List all SBE and/or DVOB firms, including manufacturers and/or suppliers that will work on this project.
- List all Non-SBE and/or Non-DVOB firms, including manufacturers, and/or suppliers that will work on this project.
- List all SBE and/or DVOB firms that you solicited for participation but declined or failed to reach an agreement.
- List all Non-SBE and Non-DVOB firms, contractors, manufacturers, and suppliers that you solicited for participation, but declined or failed to reach an agreement.



# SBE/DVOB Form A2

## Non-SBE and/or Non DVOB Sub/Supplier Utilization

FORM TO BE FILLED OUT ENTIRELY

SBE/DVOB FORM A2 (State)

New Jersey Transit Corporation

### NON SBE AND/OR NON DVOB SUBCONTRACTOR / SUBCONSULTANT / SUPPLIER UTILIZATION - FORM A2

Directions: To be completed for "all" Non-SBE & Non-DVOB subs including suppliers participating on this contract.

NJ Transit Contract No: \_\_\_\_\_ Project Title: \_\_\_\_\_ Assigned SBE/DVOB Goal: \_\_\_\_\_ %

Prime Name: \_\_\_\_\_ \*Prime's Contract Value: \_\_\_\_\_ Date: \_\_\_\_\_  
(\*should include option years)

Name, Address and Telephone # of all Subcontractor/Subconsultant/Suppliers	FEIN #	Provide Detailed Scope of Work to be Performed	Dollar Amount of Subcontractor/Sub-consultant Work (\$) Awarded	Percentage of Subcontract or Work (%)
			\$	%
			\$	%
			\$	%
			\$	%
			\$	%
Must provide a detailed scope of work; one-word descriptions are not acceptable.		TOTAL \$	\$	%

To Add Subs Use Additional Forms

NJT SBE/DVOB FORM A2 (State) July 1, 2023

- NJ Division of Treasury tracks data concerning money spent on the utilization of Non-SBE and/or Non-DVOB firms on NJT procurements.
- Proposer shall list all Non-SBE and Non DVOB sub, including manufacturers and suppliers, participating on the project. Provide a detailed Scope of Work. One or two worded descriptions are NOT permissible.
- List Non-SBE and Non-DVOB sub/supplier dollar value & work percentages.
- NOTE: If the Bidder/Proposer will not be using any Non-SBE(s) and/or Non-DVOBs the entire Form A2 must still be completed by indicating NONE with \$0.00 for the sub amount and 0% for the sub work percentage.
- Please refrain from using the word Not Applicable (N/A) in completing the Form A2. Answer the question on the form.



**INTENT TO PERFORM as a SBE or DVOB SUBCONTRACTOR/SUBCONSULTANT/SUPPLIER - FORM B**

**DIRECTIONS:** SBEs and/or DVOBs listed on the Form A must complete all information on this form. The Bidder/Proposer/Prime is prohibited from completing any portion of this form and shall direct the DBE to sign a blank or prefilled form.

Name of Prime Contractor: \_\_\_\_\_

Name of SBE or DVOB Firm: \_\_\_\_\_

Project Name: \_\_\_\_\_ IFB/RFP Contract Number: \_\_\_\_\_

**Does the undersigned SBE or DVOB? (Answer accordingly and provide %)**

Intend to perform subcontract work on this project as a Joint-Venture? Circle one. (Yes or No)

Intend to subcontract a portion of my scope of work to a SBE/DVOB(s). Circle one. (Yes or No)

If yes, at what percent to SBE? \_\_\_\_\_% If yes, at what percent to DVOB? \_\_\_\_\_%

Intend to subcontract a portion of my scope of work to a Non-SBE/DVOB(s). Circle one. (Yes or No)

If yes, at what percent? \_\_\_\_\_%

Did you base the below scope of work, subcontract value and/or quantities on detailed project specs received from the Bidder/Proposer/Prime named above? Circle one. (Yes or No)

The undersigned will perform the following described work on the above-referenced project: (Provide a detailed description (not one- or two-word descriptions) of the type of work you will perform on your subcontract). Suppliers must identify the material/quantities, etc. being supplied. Attach a copy of quote approved and signed by Bidder/Proposer/Prime. (Copy of quote is optional)

Total Dollar Value of the SBE's or DVOB's Subcontract: \$ \_\_\_\_\_

Total Quantity/Units (if applicable): \_\_\_\_\_ Per Unit Cost (if applicable): \$ \_\_\_\_\_

The Prime Contractor projects the SBE or DVOB's work may start and end on the following dates:

SBE/DVOB Subcontract Start Date: \_\_\_\_\_ SBE/DVOB Subcontract End Date: \_\_\_\_\_

The undersigned DBE will enter into a formal agreement for the above work with the Prime Contractor conditioned upon execution of a contract with NJ TRANSIT. As a DBE subcontractor, I will cooperate with the certification, compliance and monitoring process set forth by NJ TRANSIT. I attest that I will perform at least 51% of my subcontract with my own workforce for the referenced project.

Signature of 1<sup>st</sup> Tier SBE or DVOB (sign on line above) \_\_\_\_\_

Title (enter on line above) \_\_\_\_\_

Print Name (print on line above) \_\_\_\_\_

Telephone # (enter on line above) \_\_\_\_\_

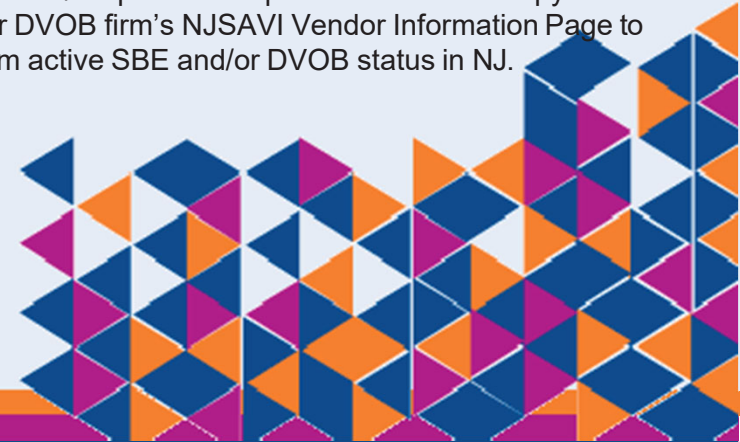
Date: \_\_\_\_\_

Failure to adhere to these instructions or the falsification of any information on this form shall result in breach of contract and subject to the appropriate penalties to be determined by NJ TRANSIT.

# SBE/DVOB Form B

## Intent to Perform as a SBE or DVOB Sub/Supplier

- The Proposer is not permitted to pre-fill **any** portion of the Form B on behalf of their SBE or DVOB subs, including suppliers..  
(A pre-filled Form B shall be deemed **FRAUDULENT**)
- The SBE and/or DVOB firm must perform a minimum of 51% of their work to be serving a Commercially Useful Function on the project.
- Should a SBE/DVOB firm require subbing their work to another firm, it's recommended to use additional SBE or DVOB firm(s) to preserve the Bidder's/Proposer's SBE/DVOB utilization credit. This is considered a SBE or DVOB Sub-Prime. A SBE or DVOB Sub-Prime is required to provide supplemental compliance forms which shall list the Second Tier SBE & Non-DVOB team members.
- Only the SBE and/or DVOB sub is permitted to complete the Form B. The form must be completed in their own hand/words.
- Form B must be signed and dated by an authorized member of the SBE or DVOB firm.
- The Bidder/Proposer shall print and submit a copy of the SBE and/or DVOB firm's NJSAVI Vendor Information Page to confirm active SBE and/or DVOB status in NJ.



# PROJECT OVERVIEW

**Shaunita L. Royal**

Senior Director

Private Carrier Affairs





# PROJECT OVERVIEW

- **NJ TRANSIT** will provide no equipment for the contracted service. The Carrier shall utilize Exhibit E (Revenue Vehicles Operating the Service) to the RFP to specify the equipment that will be used to provide services.
- The contractor shall provide shuttle bus service in accordance with the NJ TRANSIT rail schedule, ensuring service is available to coincide with all scheduled train arrivals and departures identified within the NJ TRANSIT operating timetable.



# Project Overview – Length of Contract

- The service contract will have an approximate five (5) year term, see Attachment C for contract terms.
- **Atlantic City Rail Shuttle Service**
  - Contract Period
    - January 1, 2027 through December 31, 2031



# Questions?





# Key Dates

Requests for Information/Questions Due	6/23/2026 4:00PM
Technical and Cost Proposals Due	07/14/2026 11:00AM
Site Visits	07/21/2026
Oral Presentations	Week of 8/3/2026
Negotiations	Week of 8/24/2026
Contract Award	December 2026



**ADDENDUM NO. 1**

**ATTACHMENT B**

**REQUEST FOR PROPOSAL NO. 0000241**

**ATLANTIC CITY RAIL SHUTTLE SERVICE**

**ATTENDANCE SHEET**

**NJ TRANSIT RFP NO. 0000241**  
**ATLANTIC CITY RAIL SHUTTLE SERVICE**  
**PRE-PROPOSAL CONFERENCE ATTENDANCE SHEET**  
**Wednesday June 17, 2026, 10:00AM**

<b>NAME</b>	<b>COMPANY</b>	<b>EMAIL</b>	<b>SBE/DVOB FIRM (YES/NO)</b>
Akeylah B.	NJ TRANSIT		
Angelica P.	NJ TRANSIT		
Benjamin R.	NJ TRANSIT		
Evelyn G.	NJ TRANSIT		
Mureeze D.	NJ TRANSIT		
Raheem H.	NJ TRANSIT		
Shanelle A.	NJ TRANSIT		
Shaunita R.	NJ TRANSIT		
Suchetha P.	NJ TRANSIT		
Tanyapon K.	NJ TRANSIT		
Victoria V.	NJ TRANSIT		
Wilhelmenia A.	NJ TRANSIT		
Matt Schapiro	Academy Express, LLC	mschapiro@academybus.com	Yes
Jitney Bookkeeper	Atlantic City Jitney Association	bookkeeper@jitneyac.com	Yes
Mohammad Hassan	Atlantic City Jitney Association	president@jitneyac.com	Yes
Dolly Rettig	Coach USA	dolly.rettig@coachusa.com	Yes
Lisa Hartman	Levine Staller	lhartman@levinestaller.com	Yes
Tony Morgano	Levine Staller	tmorgano@levinestaller.com	Yes
Richard Tisone	Stouts Transportation	rtisone@stoutstransportation.com	Yes